



Botschaft  
der Bundesrepublik Deutschland  
Tiflis

**IMPORTANT: You may exclusively book your appointment online.**  
You may access the appointment booking system [here](#)  
or via our website: [www.tiflis.diplo.de](http://www.tiflis.diplo.de)

**Information via telephone:**

Mon to Fri 9AM to 1PM via +995 32 2435399

**Information via email:** [visa@tifl.diplo.de](mailto:visa@tifl.diplo.de)

as of June 2021

## Information sheet n° C3: remonstrations

### Your visa application has been denied?

If you want to object:

After disclosure of the denial of your application for a Schengen visa (short term stays), you may submit your remonstrations letter within one month to the German Embassy Tbilisi. After disclosure of the denial of your application for a national visa (long term stays), you may submit your remonstrations letter within one year to the German Embassy Tbilisi. You may submit the remonstrations in person, via email, via mail or via fax.

Please note that processing of your remonstrations may take several months. Often the Embassy has to deny a visa application, because the submitted documents do not suffice to substantiate the legal requirements for issuing the requested visa.

In case of Schengen/short term visas, you may submit a new application (after having booked a new appointment, cf. above) with complete and substantiated documents. In case of national/long term visas, you may also book a new appointment and submit a new application with the necessary documents. A new appointment conditions the mootness of your remonstrations.

Your **letter of remonstrations** must be submitted in **German** or **English** and, in any case, has to be **signed** by you **personally** or all legal guardians. Should you intend to submit your application by email, a scanned and signed letter of remonstrations and a passport copy must be attached to your email. If you wish that another person submits the remonstrations for you, this third person has to be duly authorized. The authorization must fulfill the same form requirements as the remonstrations.

We ask for your understanding that inquiries about the current state of your remonstrations will not be responded to, as those inquiries limit those capacities needed to evaluate your remonstrations. Should your remonstrations be approved, you will be contacted to submit your passport for issuing the visa. Should your visa application be denied again, you will be informed about the reasons for the denial again, in writing and in detail via an administrative decision. You may take action against this decision with the administrative court of Berlin.

**Note:**

*All information in this leaflet is based on findings and assessments of the Embassy at the time of writing. However, no guarantee can be given for the completeness and correctness, in particular due to changes that have occurred in the meantime. Please contact the Legal and Consular Section of the Embassy for further information.*



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## Which information should my remonstrations letter contain?

We ask you to

- Always state your reference number (i.e. the last seven digits of the reference as given in the refusal decision).
- Give your full name and contact details (phone number, cell phone number, fax, email, mailing address)
- Give a statement regarding the short explanation you have been given in the refusal letter. Documents that you did not submit with your application should be submitted now.
- Present German translations for all documents (including the remonstrations letter), if you remonstrate against the refusal of an application for a national visa, as German authorities may have to be consulted (again).

You can assist in reducing the time for processing your remonstrations by submitting your remonstrations only via one option and thus avoiding duplication of the work.

- e.g.: If you send your remonstrations via fax, please abstain from also sending it via mail or email.
- State your name and reference number on your letter/envelope.
- Do not resend documents that have already been submitted with your original application.
- Wait for a notification by the Embassy. The Embassy cannot acknowledge the receipt.

The Embassy avails itself to inform that lawyers or third persons may be consulted for submitting your remonstrations. This, however, is not mandatory.

## Important

- The Embassy reserves the right to request further documentation where deemed necessary.
- According to § 6 AufenthG, there is no legal claim to the issuing of a Schengen visa.
- Instead of submitting your remonstrations, you may directly file suit with the administrative court Berlin, Kirchstraße 7, 10557 Berlin. Should the court reject your suit, the costs must be covered by you (§ 154 Section I VwGB)

*N.B.: This is an unofficial translation of the German-language information sheet. In doubt, the German-language version applies.*

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